

**REQUEST FOR ADJOURNMENT FOR SELF-REPRESENTED ACCUSED PERSONS  
(CRIMINAL JURISDICTION)**

IN THE MAGISTRATES' COURT  
OF VICTORIA AT \_\_\_\_\_

Case Number/s: \_\_\_\_\_

(Court Location)

**CASE DETAILS**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Are you of Aboriginal or Torres Strait Islander origin?

Yes, Aboriginal       Yes, Torres Strait Islander       Yes, Both       Neither

Address: \_\_\_\_\_

Email Address \_\_\_\_\_

Mobile: \_\_\_\_\_

Hearing date  
(if known): \_\_\_\_\_

**PLEASE COMPLETE THE FOLLOWING**

1. Have you engaged a legal representative?

Yes       No

*If yes, please contact your legal representative to request an adjournment on your behalf. You do not need to submit this form.*

2. Has the informant given you a copy of the brief of evidence against you?

Yes       No       N/A       Not sure

3. Have you had a [summary case conference](#) with a prosecutor?

Yes       No       N/A       Not sure

If yes, what happened?

## REASONS FOR THE ADJOURNMENT REQUEST

Please explain the reason/s why you are requesting an adjournment in this case.

Need some legal help? Visit our website ([mcv.vic.gov.au](http://mcv.vic.gov.au)) to find information on legal services that may assist you

## ACKNOWLEDGEMENTS

1. My identity is as asserted above, understanding that identity fraud is a crime.

I agree

2. Has someone assisted you in completing this form?

Yes       No

If yes, who helped you (e.g. family, friend, court staff)?

Date:

Please email this form and any supporting documents you may have (e.g. medical report/certificate) to the [court location](#) where your matter is listed at least **three clear working days** prior to your hearing date. Don't know this information? Send to [mcv.adj@courts.vic.gov.au](mailto:mcv.adj@courts.vic.gov.au)

Court staff will contact you to advise the outcome of your request. Please be aware there may be a requirement for you to attend court on the listed date and request your adjournment before a judicial officer. If you are on bail, you will need to attend the court on the listed date unless the court tells you otherwise.