

Your Family Violence Court Hearing

Applicant or Affected Family Member

The person applying for, or to be protected by the order can attend the court venue if safe to do so, or attend online from their preferred location.

Respondent

The person the order is against must attend court in person unless otherwise directed by the court.

Preparing your case for court

You need to complete a **Pre-Court Information Form** and submit it to the court **as soon as possible, and at least seven days before** your court hearing.

If it is less than seven days before your court hearing or you need help completing the form, please contact the court where the matter is listed. To find these details visit www.mcv.vic.gov.au/going-court/find-court.

We will use the information you provide in the form to:

- contact you (if necessary) to prepare for your court hearing
- provide you with court documents
- refer you to services that can help you (if you agree)

When to complete the Pre-Court Information Form

- You are the applicant or affected family member
- You are the respondent
- You have not filed a Pre-Court Information Form previously
- Your contact details have changed
- Your legal needs have changed
- You need an interpreter
- The matter has an application to extend, vary or revoke listed, and you have not filed a Pre-Court Information Form previously for that application.

How to complete the Pre-Court Information Form

- Complete the Pre-Court Information Form online using the QR codes below (Use Chrome or Edge browser if possible).
- Download the Pre-Court Information Form from our website and email it to the court where your case is listed.
 - [Applicant or Affected Family Member](#)
 - [Respondent](#)
- Call or email the court where your case is listed and ask court staff for help.

Affected Family Member and Applicant form



www.mcv.vic.gov.au/pre-court-information-form-applicant-and-affected-family-member

Respondent form



mcv.vic.gov.au/pre-court-information-form-respondent

For further information regarding your family violence intervention order proceeding please visit: mcv.vic.gov.au/family-matters/family-violence-intervention-orders-fvio