

Magistrates' Court of Victoria Civil Fees and Costs Ready Reckoner



Fees: SR No 79/2022 - Effective 25 September 2022				Fee U	nit = \$16.33		Professional Costs: S.R No.128/2023 - Effective 1 January 2024				
		Α	В	В	C	D	D	E	F	G	
All Monetary Complaints: Notices on a Debt, Liquidated Amount, Motor Vehicle Claim		Less than \$500	\$500 to \$1,000	Over \$1,000 to less than \$5,000			Over \$10,000 to less than \$20,000	•		\$70,000 & over	
Concession Filing Fee		\$83.30	\$83.30	\$174.70	\$174.70	\$174.70	\$264.50	\$264.50	\$264.50	\$264.50	
Standard Filing Fee		\$166.60	\$166.60	\$347.80	\$347.80	\$347.80	\$529.10	\$529.10	\$793.60	\$793.60	
Corporate Filing Fee		\$333.10	\$333.10	\$695.70	\$695.70	\$695.70	\$1,058.20	\$1,058.20	\$1,587.30	\$1,587.30	
Item Pr	rofessional Costs										
1 Co	omplaint	\$260.00	\$545.00	\$545.00	\$668.00	\$804.00	\$804.00	\$998.00	\$1,202.00	\$1,436.00	
	structions to Defend	\$120.00	\$258.00	\$258.00	\$320.00			\$476.00	\$572.00	\$687.00	
6 Co	ounterclaim & Third party notice	\$139.00	\$287.00	\$287.00	\$352.00	\$421.00			\$628.00	\$752.00	
19 Ne	ecessary notice/certificate/undertaking	\$58.00	\$103.00	\$103.00	\$121.00	\$146.00	\$146.00	\$182.00	\$212.00	\$257.00	
29 Ap	oplication for Order	\$54.00	\$54.00	\$54.00	\$54.00	\$54.00	\$54.00	\$54.00	\$54.00	\$54.00	
31 Ne	ecessary Affidavit	\$117.00	\$243.00	\$243.00	\$294.00	\$352.00	\$352.00	\$442.00	\$520.00	\$607.00	
69 Wa	arrant	\$67.00	\$138.00	\$138.00	\$163.00	\$205.00	\$205.00	\$257.00	\$308.00	\$362.00	
70 Su	ummons for Oral Examination	\$69.00	\$165.00	\$165.00	\$200.00	\$220.00	\$220.00	\$279.00	\$338.00	\$393.00	
76 Se	ervice	\$86.00	\$86.00	\$86.00	\$86.00	\$86.00	\$86.00	\$86.00	\$86.00	\$86.00	
77 Se	ervice by Post	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	
78 Att	tempted Service	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00	\$59.00	
79 All	lowance per km	\$0.81	\$0.81	\$0.81	\$0.81	\$0.81	\$0.81	\$0.81	\$0.81	\$0.81	
80 Or	rder for Substituted Service	\$176.00	\$318.00	\$318.00	\$377.00	\$444.00	\$444.00	\$560.00	\$660.00	\$768.00	

Sees Concession Standard Corporate Concession Standard in Counterclaim (other than monetary relief) \$83.30 \$166.60 \$333.10 \$114.30 \$119.70 \$193.30 filed in the Industrial Division \$81.70 \$163.30 N/A \$112.70 \$194.30 tion for Order \$24.50 \$49.00 \$98.00 \$355.50 \$80.00 mmons / 46B Rehearing Application \$86.50 \$173.10 \$346.20 \$117.50 \$204.50 te for Supreme Court \$22.90 \$22.90 \$22.90 \$332.00 \$33.90 \$55.50 \$80.00 \$114.70 \$194.30 \$19.60 \$33.90 \$55.50 \$80.00 \$114.70 \$194.30 \$19.60 \$332.00 \$53.90 \$50.60 <th>OTHER CIVIL FEES &</th> <th>COSTS</th> <th></th> <th>Fees</th> <th></th> <th>Fees inc</th> <th>luding prepa</th> <th>aratio</th>	OTHER CIVIL FEES &	COSTS		Fees		Fees inc	luding prepa	aratio
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(Claim \$7,500 or over) \$133.00 \$133.00 \$133.00	Professional Costs (Item 75)							
		(Claim \$7,500 or over)	\$133.00	\$133.00	\$133.00			



Magistrates' Court of Victoria Criminal and General Fees Ready Reckoner

ltem		Fee
1.1	Filing charge – single offence	\$93.10
1.2	Filing charge – multiple offences	\$140.40
1.3	Lodging prescribed information under s40(1)(a) Infringements Act 2006 - Single	\$93.10
1.4	Lodging prescribed information under s40(1)(a) Infringements Act 2006 - Multiple	\$140.40
1.5	Applications and Appeals under the Road Safety Act 1986 (excl extension of time)	\$93.10
3.1	Certified Extracts (includes preparation)	\$53.90
3.2	Issue of Witness Summons/Subpoena	\$44.10
3.3	Preparation of summons/warrant/certificate/other document	\$31.00
3.4	Request to search a database, inspect a register, retrieve a document or access any material filed or lodged with, produced to or held by the Court	\$27.80
3.5	Photocopy/printing fees per page	\$0.60
Misco	ellaneous Fees	
WIISCE		
	Digital recording per day Standard fee	\$55.00
	Digital recording per day Concession fee	\$25.00

Exemptions

Act 2010 are exempt from payment of any fees set by the Magistrates' Court (Fees) Regulations 2022.

- The following are exempt from the payment of fees in the criminal jurisdiction only, Part 1 and 3.1 3.4 (left): A police officer acting in the course of the police officer's duty;
- A person acting for or by authority of the Crown (Victoria); a person acting for or by authority of the Secretary;
- A person acting for or by authority of a municipal council where the proceeding relates to public health;
- A Business Licensing Authority established under Part 2 of the Business Licensing Authority Act 1998;
- A person who is serving a sentence of imprisonment or is otherwise detained in a detention facility;
- A person represented under a pro bono scheme administered by or on behalf of the Victorian Bar, the Law Institute of Victoria, Justice Connect or by a member of the Federal of Community Legal Centres Vic;
- A person who is under the age of 18 years.
- course of the inspector's duty;

The following matters are exempt from the payment of fees by other Acts:

- Any summons issued to answer a charge for an offence under the Summary Offences Act 1966 (s56(2)) Issuing of any process on behalf of an accused (s417 Criminal Procedure Act 2009) (this includes any
- summons, witness summons etc)

Unit Value

Under the provisions of the Monetary Units Act 2004, the Treasurer may fix the value of the Fee Unit and the Penalty Unit. As at 1 July 2024, the values were fixed at:

Penalty Unit	\$197.59
Fee Unit	\$16.33
Fine Converted to FCO/FDO (s.69O Sentencing Act 1991)	\$39.50 per hour

Civil fee payer categories

Who pays the concession fee rate?

concession fees.



If the fee payer has another type of concession card, they are not entitled to the concession rate, but may be eligible for a fee waiver.

Who pays the standard fee rate?

People and businesses who pay the standard rate include:

- individuals
- sole trader businesses
- businesses set up as a partnership
- businesses with a turnover of less than \$200,000 in the last financial year
- not-for-profit organisations
- the executor or administrator of a deceased estate

If a company believes that they are a standard fee payer and they are filing by email, they need to complete the 'MCV Fee Payer Statement' with their fee document to state their turnover is less than \$200,000.

Who pays the corporate fee rate?

Businesses with a turnover of more than \$200,000 in the last full financial year pay the corporate fee rate.

For example, if a fee document is filed in April 2024, use the turnover from the 2022/2023 financial year.

Schools and government organisations are part of this fee category.



Proceedings under the Maintenance Act 1965, Family Violence Protection Act 2008 and Personal Safety Intervention Orders

 A person who has been granted legal aid established by a law of the Commonwealth or of a State or Territory; • An inspector or person authorised under s24ZW of the *Prevention of Cruelty to Animals Act 1986*, acting the

Fees are lower for Health Care Card holders issued by the Commonwealth Government. This is the only card accepted for