

Your Personal Safety Intervention Order Court Hearing

IMPORTANT INFORMATION FOR COURT USERS

Issued December 2021

What do I need to do?

You must contact us **seven days** before your hearing to help us prepare your case for court. The information you provide will ensure that we have your current contact details and that we can connect you with legal and support services to help you prepare for court.

If you do not contact us before your hearing day, the court can hear your matter in your absence.

How can I contact the court?

To contact the court, you can:

- Complete the attached pre-court information form and provide it to the court where your matter is listed.
- Call or email the court where your matter is listed. You can find the contact details for your local court on our website www.mcv.vic.gov.au.

What changes to court hearing process will affect me?

The court will decide how you participate in your court hearing. In most cases, the **respondent** (the person the applicant is against) must take part in the court hearing in person. **The protected person** (the person protected by the order) can choose how they want to take part in the court hearing.

The court must comply with public health directions issued by the Chief Health Officer, and this may affect how you participate in your hearing. Check the [Magistrates' Court of Victoria website](http://www.mcv.vic.gov.au) for the latest advice on attending court.



The court can organise a telephone interpreter to assist you.

Please advise the court if you need an interpreter.

Should I get legal advice?

We encourage you to get legal advice before your court hearing. You can contact a private lawyer or you may be eligible for free legal advice. Please refer to the Victoria Legal Aid website for further information: www.legalaid.vic.gov.au or call 1300 792 387.

Other support

We encouraged you to contact the the Dispute Settlement Centre of Victoria (DSCV) before you attend court. The DSCV provides free mediation services to people involved in a PSIO application, and can help you to try to resolve your matter before going to court. For more information please visit the DSCV website www.disputes.vic.gov.au.

If you are in immediate danger, call '000'.

PSIO Pre-court information

Please complete this form and return it to your local Magistrates' Court by email or mail no later than seven days before your court hearing, otherwise contact your closest court.

About your hearing

Please provide your hearing details if you know them. If you don't know your hearing details, we will use your contact details to locate your hearing information.

Case number (if known)		Court date (Date of hearing)	
Court location			

I am the: **Affected Person** (the person protected by the order)
 Respondent (the person the order has been made against)

Please provide the name of the other party involved in this case: _____
This information will help the court find your hearing details if you have not provided a case number.

Your contact details

Name:		DOB:	
Preferred name:			
Phone		<input type="checkbox"/> My number is confidential	
Email		<input type="checkbox"/> My email is confidential	
Address		<input type="checkbox"/> My address is confidential	
	Suburb	Postcode	

The safest way to contact me is by: Phone Email Mail
If the court is contacting you by phone, this will occur between 9am and 5pm Monday to Friday

Victoria Police

Did the police apply for the personal safety intervention order? Yes No Unsure

If yes, have you spoken to the police about your upcoming hearing? Yes No Unsure

Representation

Is a lawyer helping you with this matter? Yes No

If yes, please provide their details: Name: _____
 Law firm: _____

Dispute Settlement of Victoria

Have you spoken to the Dispute Settlement Centre of Victoria about this issue? Yes No Unsure

You are strongly encouraged to contact [Dispute Settlement Centre of Victoria](#) before your court hearing.

IF YOU HAVE ANY QUESTIONS ABOUT THIS FORM PLEASE CONTACT YOUR LOCAL COURT

* Information filed with the court forms part of the court file and may be used to assist service of any court documents

Support

Do you need an interpreter at the hearing? Yes No

If yes, what type of interpreter do you need? (e.g. Vietnamese, AUSLAN) _____

The court can give you an interpreter if you ask for one. This is a free service. If the other person involved also needs an interpreter, the court will make sure their interpreter is different to yours.

Are you, or someone involved in your court hearing lesbian, gay, bisexual, trans and gender diverse, intersex, queer or questioning (LGBTIQ+)?

Yes No Unsure I don't want to say

We may be able to connect LGBTIQ+ clients with services that meet the needs of LGBTIQ+ communities.

If yes, unsure or I don't want to say:

If available, would you like to speak with an LGBTIQ+ family violence practitioners? Yes No

Do you agree to the court sharing your details with selected support services? Yes No

Going to your court hearing

Will you be taking part in the court hearing? Yes No Unsure

(The magistrate may cancel or hear the intervention order application if you don't take part in the hearing)

How would you like to take part in your hearing?

(The court will decide how you take part in your court hearing)

In person Online Phone Unsure

If **Online or Unsure**, do you have the technology you need to take part in court online? Yes No

What technology do you have, for example, a computer, stable internet connection?

Are you applying move your hearing to a later date? Yes No Unsure

If yes, why do you need to move your hearing date?

Reasons for moving your hearing date can include waiting for legal advice or medical reasons.

The court will decide if it can move your hearing - we cannot guarantee that we can move your hearing. If there is a temporary intervention order in place, this will continue until the next hearing date

Please [email your local court](#) to provide evidence for the reason you are requesting an adjournment. Evidence can include a medical certificate or flight details.

If the matter cannot be finalised on this date it will be adjourned to a later date

I am the affected person and I want an intervention order Yes No

I am the respondent and I want the court to know:

I want my hearing adjourned. I understand any orders in place will continue to the new date Yes No

If yes, are you contesting the order? Yes No Other reason for adjournment:

I accept a Final Intervention Order being made with the same conditions as the Interim Order and will not be attending the court hearing Yes No

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