

MAGISTRATES' COURT GENERAL CIVIL PROCEDURE RULES 2020

Rule 61.02(1)(b),61.04(b)

FORM 61B

**STATEMENT OF AFFAIRS BY AN INDIVIDUAL  
(Judgment Debt Recovery Act 1984)**

IN THE MAGISTRATES' COURT  
OF VICTORIA AT

Court Number

\_\_\_\_\_ Judgment Creditor  
and  
\_\_\_\_\_ Judgment Debtor

Of: (address)

Date of Document: \_\_\_\_\_  
Filed on Behalf of: \_\_\_\_\_ Code: \_\_\_\_\_  
Australian Lawyer Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ Reference: \_\_\_\_\_

To the registrar

**1. AMOUNT AND SOURCE OF WEEKLY INCOME**

**(a) Employed persons**

Occupation \_\_\_\_\_  
Name of Employer \_\_\_\_\_  
Address of Employer \_\_\_\_\_  
Gross Wage \$ \_\_\_\_\_  
Current overtime (if any) \$ \_\_\_\_\_  
Car and other allowances and commissions \$ \_\_\_\_\_

**(b) Self-employed persons**

Average earnings from self-employment or partnership for last 12 months \$ \_\_\_\_\_

**(c) Unemployed persons or persons not working**

If unemployed state:

Length of last employment \_\_\_\_\_  
Date when last employment  
ceased \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gross weekly amount earned \$ \_\_\_\_\_  
Pension or benefit received \$ \_\_\_\_\_  
Workcover received \$ \_\_\_\_\_

**(d) Other monies**

Maintenance received \$ \_\_\_\_\_  
Superannuation received \$ \_\_\_\_\_  
Board or rent received \$ \_\_\_\_\_  
Average weekly income from investments in banks, building societies,  
shares, etc \$ \_\_\_\_\_  
Other (e.g. Family allowance – give details) \$ \_\_\_\_\_

**TOTAL GROSS WEEKLY INCOME** \$ \_\_\_\_\_

**2. WEEKLY EXPENSES**

Income tax	\$ _____
Superannuation	\$ _____
Health Insurance	\$ _____
Union fees	\$ _____
Housing ( <i>mortgage, board, rent</i> )	\$ _____
Municipal Rates	\$ _____
Water and sewerage rates	\$ _____
Land tax	\$ _____
Child care costs ( <i>kindergarten, day care, etc</i> )	\$ _____
Maintenance actually paid	\$ _____
Instalment payments ( <i>state purpose</i> )	\$ _____

Electricity	\$ _____
Gas	\$ _____
Telephone	\$ _____
Food	\$ _____
Other general household expenses	\$ _____
Car expenses ( <i>registration, insurance, maintenance, fuel</i> )	\$ _____
Fares	\$ _____
Insurance Policies	\$ _____
School fees and other schooling costs	\$ _____
Clothing and shoes	\$ _____
Medical and chemist expenses	\$ _____
Entertainment	\$ _____
Payments on court orders and fines	\$ _____
Other expenses ( <i>give details</i> )	\$ _____

**TOTAL WEEKLY EXPENSES** \$ \_\_\_\_\_

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**3. Are there any persons who contribute to paying your expenses? If so, who are they and how much do they contribute?**

**4. PROPERTY AND ASSETS**

Market value of house (*place of residence*) owned \$ \_\_\_\_\_  
Amount owing on mortgage \$ \_\_\_\_\_  
Net value of interest on house \$ \_\_\_\_\_  
Market value of any other house or land owned \$ \_\_\_\_\_  
Amount owing on mortgage \$ \_\_\_\_\_  
Net value or interest in other house or land owned \$ \_\_\_\_\_

Market value of motor vehicle(s)  
(a)  
Year \_\_\_\_\_ Make/Model \_\_\_\_\_ \$ \_\_\_\_\_  
(b)  
Year \_\_\_\_\_ Make/Model \_\_\_\_\_ \$ \_\_\_\_\_

Amounts owing, under finance, on motor vehicles (a) \$ \_\_\_\_\_  
(b) \$ \_\_\_\_\_

Net value of interest(s) on motor vehicles \$ \_\_\_\_\_  
Cash in banks, buildings societies, etc. \$ \_\_\_\_\_  
Cash presently in your possession \$ \_\_\_\_\_  
Value of other investments including shares, debentures, bonds \$ \_\_\_\_\_  
Money owed to you (*state reason*)

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Value of interest in partnership or business (*including stock, goodwill, equipment, debtors*) \$ \_\_\_\_\_  
State approximate re-sale value of furniture and personal goods \$ \_\_\_\_\_  
Amount owing on these furniture and personal goods: \$ \_\_\_\_\_  
Net value of interest \$ \_\_\_\_\_  
Other assets (*give details*) \$ \_\_\_\_\_

**TOTAL NET VALUE** \$ \_\_\_\_\_

Life insurance policies (*specify insurer, policy number, surrender value(s)*)  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL PROPERTY AND ASSETS** \$ \_\_\_\_\_

**Are any assets jointly owned? (*Give details*)**

**5. DEBTS AND LIABILITIES (Give details)**

*(hire purchase, leases, credit cards, credit contracts, personal loans, store accounts, guarantees being paid off, etc).*

Total amount due \$ \_\_\_\_\_  
To: \_\_\_\_\_

Total amount due \$ \_\_\_\_\_  
To: \_\_\_\_\_

Total amount due \$ \_\_\_\_\_  
To: \_\_\_\_\_

**TOTAL OTHER DEBTS** \$ \_\_\_\_\_

**6. Have any of the above debts been jointly incurred with any other person?**

*(Give details)*

**7. Give details of any other circumstances which affect your financial position**

*(e.g. number and age of dependants, marital status, health etc.*

Dated:

\_\_\_\_\_  
[Signature]

**WARNING**

**AN INSTALMENT ORDER THAT IS MADE AS A RESULT OF A FALSE STATEMENT  
MAY BE VARIED OR CANCELLED**

\_\_\_\_\_