

Magistrates' Court General Civil Procedure Rules 2010

Rule 6.17

FORM 6A

AFFIDAVIT/DECLARATION OF SERVICE

IN THE MAGISTRATES' COURT
OF VICTORIA
AT

Court Number:

BETWEEN

Plaintiff

OF

and

Defendant

OF

Date of document:

Filed on behalf of:

Australian lawyer name:

Address:

Code:

Telephone:

Reference:

I

(full name of the person serving document)

(occupation)

of

(address)

*make oath and say

*declare that

I served (describe each document and whether it was a copy of a document or an original document)

on

(name of the person served with document)

(State all relevant information and facts as required by Rule 6.17(1) in numbered paragraphs which may include answers to the following:

- How did you identify the person you served and establish the person's identity?
- Was the person you served the person named in the document/s to be served?
- At what time, day of the week and date did you serve the document/s on the person?
- Where was the person served the document/s? For example, was it at the residence or the business of the person?
- How was/were the document/s served on the person? For example, by hand or by post?)

*I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

*Sworn/Declared at *(place)*

in the State of Victoria on *(date)*

(Signature of person making affidavit)

Before

(Signature)

(Name and address in legible writing, typing or stamp)

*authorised under section 107A(1) of the **Evidence (Miscellaneous Provisions) Act 1958** to witness the signing of a statutory declaration.

*authorised under section 123C(1) of the **Evidence (Miscellaneous Provisions) Act 1958** to take an affidavit.